Southern Nazarene University

Student Accounts Removal Policy
This Policy refers to:
Active Directory Accounts (Including access to Portal, WebPrint-PaperCut)
SNU Email and Google Docs Accounts and all applications synced to them
Moodle Accounts
Library Accounts

Suspension and Removal of Student Accounts
- Inactive and non-verified Traditional and PGS Student accounts will be suspended after 8 months and irrevocably deleted 4 months later.
- All graduated Traditional and PGS students will be suspended 8 months after graduation unless they continue in another program. Suspended accounts will be irrevocably deleted 4 months later.
- Non-degree seeking students will be suspended after 8 months of not being enrolled in any course. Suspended accounts will be irrevocably deleted 4 months later.

Courtesy Considerations before Removing Email and Google Doc Accounts
- All students will receive information on transferring ownership of their SNU Google Docs and Email to another non-SNU Gmail account. Retrieval of information after the account has been deleted is not an option.
- All students will be informed by email at 2 months prior and again at 1 month prior to the email account (including Google Docs and Apps) being suspended. Suspended accounts will be irrevocably deleted 4 months later.

Updated: February 19, 2014
Approved by the Technology Advisory Committee

See Helpful Information:
https://support.google.com/accounts/answer/6386856